

MEETING OF THE ADVISORY COMMITTEE

Ljubljana, 29 September, 9.00 – 10.30

Summary Report

The first item on the agenda of the Advisory Committee meeting was the presentation of the first 6 month Financial Report. The presentation was made by two colleagues from the external finance agency, who compile the reports for the coordinator, and the Coordinator, Sandra Radoš Krnel.

The coordinators decided to implement a non-obligatory financial report every 6 months, which is not requested by the EAHC, but is a good exercise for the future and will prevent delays in delivering the obligatory interim reports for the EAHC. The financial agency reported that only 10% of the overall budget had been used when the planned use for the period was 16-17%. The report is not yet fully accurate because many partners have not yet sent corresponding documentation and are using daily rates from the application and not actual rates.

Information for the amendment is also being collected from all partners. The coordinators and the EAHC stressed that in order for a partner to receive the next installment, they must spend at least 70% of the first installment received. Partners that need help with compiling the finance reports can access the FAQ on ProjectPlace or contact the special e-mail address, epaac.finance@ivz-rs.si for support.

In the autumn, partners will be receiving a draft version of the Consortium Agreement which will be open to revision and comments. The amendment requests will also be sent to the EAHC.

In terms of developments, the associated partner leading WP 3, Evaluation has withdrawn and the National Institute of Public Health will be taking over WP 3. There is also a possibility of one of the other partners withdrawing, developments will be reported as they occur.

The WP Leaders were invited to present any outstanding issues to the Advisory Committee. Because of the absence of the WP 3 Leader, the Coordinator made an update on her behalf. The Coordinator also stressed that all projects and initiatives that EPAAC could cooperate with should be reported to the Partnership Secretariat.

The next Advisory Committee meeting will be held in Berlin in late March 2012, the specific date will be sent to all Advisory Committee members once it is available.